

EASY AS PI: ESSENTIALS OF PUBLIC INTEREST ADVISING

I. Resources for Students

A. Online Job Search Resources:

1. USAJobs [<https://www.usajobs.gov/>]
2. PSJD
 - a. Job Postings [<https://www.psjd.org/search>]
 - b. Comprehensive Fellowship Guide [[http://www.psjd.org/2015-2016 Comprehensive Fellowship Guide](http://www.psjd.org/2015-2016%20Comprehensive%20Fellowship%20Guide)]
3. Annual AZ Handbook *subscriptions* [<http://arizonahandbooks.com/>]
 - a. Government Honors and Internship
 - b. Public Policy
4. Legal Aid and Defender Offices [www.nlada.org/jobs]
5. Judicial Clerkships
 - a. Annual VT Guide to State Judicial Clerkships *subscription* [<http://forms.vermontlaw.edu/career/guides>]
 - b. NALP Judicial Clerkship Section "Insight & Inside Information for Select State Court Clerkships" guide March 2012 [http://law.wustl.edu/career_services/judicialclerkship/NALPGuide-SELECTSTATECOURTCLERKSHIPS.pdf]
 - c. OSCAR for Federal Clerkships [<https://oscar.uscourts.gov>]
 - d. NALP Judicial Clerkship Section "Federal Administrative Law Judge Post Graduate Clerkships" guide September 2010 [<http://www.nalp.org/aljclerkshipinfo>]

B. Tips for Searching and Applying for Federal Positions:

1. "USAJobs Search/Alert Walk Through" Georgetown University Law Center Office of Public Interest and Community Service [http://www.psjd.org/usajobs_walkthrough]
2. NALP Bulletin "The Pathways Programs: Clearing the Way to Entry-Level Federal Employment" Maria Hibbard September 2012 [<http://online.qmags.com/NALP0912/?pg=1#pg6&mode1?fs=2&pg=6&mode=1>]
3. U.S. Department of Justice "Top Three Tips to Secure a Legal Internship" video [<https://www.justice.gov/legal-careers/video/top-3-tips-secure-legal-internship-us-department-justice>]
4. Government Executive "Six Tips for Writing Federal Resumes" Lindy Kyzer June 2015 [<http://www.govexec.com/excellence/promising-practices/2015/06/6-tips-writing-federal-resumes/114616/>]
5. Annual PSJD Federal Legal Employment Guide [[http://www.psjd.org/2015 - 2016 Federal Legal Employment Guide %28FLEG%29](http://www.psjd.org/2015%20-%202016%20Federal%20Legal%20Employment%20Guide%28FLEG%29)]

C. Career Fairs and Table Talk Tips:

1. NALP Bulletin "Participating in Public Service Career Fairs: How Students Can Make a Difference" Ginna Galbraith and Samantha Kasmarek Sept. 2012 [<https://www.nalp.org/viewbulletin/?documentID=3131&bulletinID=392>]
2. EJW Conference and Career Fair: During fall in DC area [<http://equaljusticeworks.org/law-school/conference-and-careerfair>]
3. Public Interest Career Fair and Events Calendar [<https://www.psjd.org/resource?ResourceID=41>]

D. NALP/EJW Public Interest Summer Job Searching:

[\[http://www.nalp.org/public_interest_summer_job_search_webinars?s=summer%20job%20search\]](http://www.nalp.org/public_interest_summer_job_search_webinars?s=summer%20job%20search)

1. "The Summer Public Interest Job Search Part I: Best Practices in Drafting Cover Letters and Resumes" video July 2014
2. "The Summer Public Interest Job Search Part II: Best Practices in Interviewing and In-person Networking" video July 2014

E. Summer Funding Sources:

1. PSJD [\[http://www.psjd.org/Funding_Sources\]](http://www.psjd.org/Funding_Sources)
2. Contact local non-legal organizations interested in supporting civic engagement about law student grants/scholarships (KoC, Elks, JVC)

F. Federal Background Investigations/Suitability and Security Clearances:

1. USAJobs Security Clearances [\[https://help.usajobs.gov/index.php/Security_Clearances\]](https://help.usajobs.gov/index.php/Security_Clearances)
2. NALP "The Ins and Outs of the Suitability and Security Review Processes in Government Hiring" webinar July 2013
[\[https://www.nalp.org/suitability_security_review_in_govt_hiring_webinar/?404;http://www.nalp.org:80/suitability_security_review_in_govt_hiring_webinar&CFID=27853579&CFTOKEN=27809908\]](https://www.nalp.org/suitability_security_review_in_govt_hiring_webinar/?404;http://www.nalp.org:80/suitability_security_review_in_govt_hiring_webinar&CFID=27853579&CFTOKEN=27809908)

G. NEW! EJW Student Organizing Manual: Guide to set up public interest student group on campus

[\[http://files.equaljusticeworks.org/studentorganizingmanual.pdf?cm_mid=5333880&cm_crmid=2cd78573-0656-e211-a4e4-78e7d1fad1a0&cm_medium=email\]](http://files.equaljusticeworks.org/studentorganizingmanual.pdf?cm_mid=5333880&cm_crmid=2cd78573-0656-e211-a4e4-78e7d1fad1a0&cm_medium=email)

H. Annual Robert M. Cover Public Interest Law Retreat: During spring in NH [\[https://www.linkedin.com/in/robert-m-cover-retreat-606344b4\]](https://www.linkedin.com/in/robert-m-cover-retreat-606344b4)

I. Bar Associations:

1. ABA Government Lawyers Division [\[http://www.americanbar.org/aba.html\]](http://www.americanbar.org/aba.html)
2. ABA Public Services Division [\[http://www.americanbar.org/groups/public_services.html\]](http://www.americanbar.org/groups/public_services.html) student membership

J. Public Service Loan Forgiveness:

1. "Guidebook on the Federal Public Service Loan Forgiveness Program" under the College Cost Reduction and Access Act
[\[http://www.psjd.org/Guidebook_on_the_Federal_Public_Service_Loan_Forgiveness_Program\]](http://www.psjd.org/Guidebook_on_the_Federal_Public_Service_Loan_Forgiveness_Program)
2. EJW Free Student Debt Webinars [\[http://www.equaljusticeworks.org/ed-debt/webinars\]](http://www.equaljusticeworks.org/ed-debt/webinars)
3. Federal Agency Loan Repayment Programs
[\[http://www.psjd.org/Federal_Loan_Repayment_Assistance_Program_Calendar_Year_2014_Report\]](http://www.psjd.org/Federal_Loan_Repayment_Assistance_Program_Calendar_Year_2014_Report)

K. EJW "Timeline for Planning a Public Interest Career" [\[http://files.equaljusticeworks.org/ccf/publicinterestcareertimeline.pdf\]](http://files.equaljusticeworks.org/ccf/publicinterestcareertimeline.pdf)

L. Favorite Handout: "Public Interest Careers: Working for Nonprofits and Other Organizations" UMass Law Career Services Office September 2013
[\[http://www.umassd.edu/media/umassdartmouth/schooloflaw/careers/careerhandouts/public_interest_jobs_and_federal_loan_repayment_assistance.pdf\]](http://www.umassd.edu/media/umassdartmouth/schooloflaw/careers/careerhandouts/public_interest_jobs_and_federal_loan_repayment_assistance.pdf)